**West Jackson County Utility District**

**JOB DESCRIPTION**

**JOB TITLE**: Maintenance Tech I Salary: DOE/EOE

Drug/Background Screen/Physical Required.

**GENERAL DESCRIPTION OF WORK PERFORMED**:

In conjunction with other WJCUD personnel, training will be provided on activities of both preventative and correcting measures as it relates to maintenance and repairs of WJCUD public water and sewage system. A general knowledge of pipe installation, connection and repair is a plus. Maintenance Tech I must maintain confidentiality, behave in a professional manner and maintain a good working relationship with the Commissioners, Managers, Supervisors and other employees. The Maintenance Tech I will perform any other duties assigned by the Operations Supervisor.

**DESIRABLE EDUCATION AND EXPERIENCE:**

Related course work in military service, vocational/technical schools and or water and/or wastewater schools. Industrial maintenance field and or pump operations experience highly desirable but not required. Work experience in water line installation and repair, meter reading, meter installation, sewer, fire hydrant repair and replacement is a plus but not required.

**SPECIFIC JOB REQUIREMENTS MAY INCLUDE** (But are not limited to):

* Experience a plus but will train the right candidate
* Must be physically capable of lifting and carrying medium loads.
* Must have normal color vision.
* Must be able to climb ladders and stairs to service equipment.
* Must be able to work in tight quarters.
* Must be able to work at heights.
* Must be able to work in wastewater environment.
* Knowledge in troubleshooting, maintenance, and safety practices a plus.
* Must be neat and clean in appearance.
* Must be able to interact with customers and present a positive image.
* Must have High School Diploma or GED
* Must be able to work in hot and cold weather conditions.
* Must be able to work after hours in an On-Call rotation or as needed.
* Must have a valid driver’s license, commercial is a plus
* Must be insurable on WJCUD’s auto insurance policy.
* Must have ability to be bondable.

**REPORTS TO**: Operations Supervisor