

**West Jackson County Utility District
7200 McCann Road
Biloxi, Mississippi 39532
April 16, 2026**

Regular Meeting

MINUTES

1.0 Call Meeting to Order:

The West Jackson County Utility District (WJCUD) convened the scheduled board meeting April 16, 2026, at the WJCUD general office building, 7200 McCann Road, Biloxi, MS. The meeting was called to order by Mr. Mike Montgomery, Chairman of the Board, at 9:01 A.M., and it was determined that a quorum was present. A notice was posted informing the public of the meeting time. The following individuals were present:

Mr. Mike Montgomery	Chairman, WJCUD
Ms. Joan Strayham	Vice-Chairman, WJCUD
Mr. Andrew Westfall	Secretary/Treasurer, WJCUD
Mr. Curtis Spiers	Commissioner, WJCUD
Ms. Perry Kelly	Board Attorney Associate, WJCUD
Mr. Anthony Greer	Director, WJCUD
Mr. Brian Bennett	Deputy Director, WJCUD
Ms. Laura Davis	Financial Controller, WJCUD
Ms. Whitney McCarra	Accountant II, WJCUD
Ms. Amanda Parisi	Assets Manager & Grants Administrator, WJCUD
Ms. Donna Catalanatto	Human Resources Manager, WJCUD
Mr. Gerrod Kilpatrick	MP Design Group

Absent:

Mr. Bryan David	Commissioner, WJCUD
-----------------	---------------------

Members of the Public:

Kevin Yates, Duplantis Design Group, PC

2.0 Invocation / Pledge of Allegiance

Opening prayer was given by Laura Davis of Wells of Southgate Ministries.

3.0 Change to Meeting Agenda

None.

4.0 Community Input

None.

5.0 Consent Agenda

- 5.1 Reading of Previous Minutes – March 19, 2026**
- 5.2 Financial Reports**
- 5.3 Purchase Requisitions**
- 5.4 Docket of Claims** **Lines 1 – 83 / \$1,059,533.67**
- 5.5 Leak Credits**
- 5.6 Grinder Station Approvals**
- 5.7 WJCUD Employee Handbook Modification**

Mr. Spiers made a motion, seconded by Ms. Strayham, to approve the Consent Agenda as presented. Motion passed unanimously.

Attachments:

March 19, 2026 Previous Meeting Minutes

Financial Reports

Docket of Claims

Leak Credits

Grinder Station Approvals.

6.0 Old Business

6.1 Water Distribution Systems Improvements Phase 5

Mr. Spiers made a motion to approve Pay Application No. 7 to C.B. Developers, Inc. in the amount of \$203,311.40 relating to Water Distribution Systems Improvements Phase 5, as recommended by MP Design Group, contingent upon approval by the Mississippi Department of Health for currently reimbursable items. Mr. Westfall seconded the motion, and the motion passed unanimously.

Attachment: Pay Application No. 7.

7.0 New Business

7.1 Recommendation for Selection of Engineering Firm for Design Phase Services for Sewer Improvements Projects

Mr. Westfall made a motion, seconded by Ms. Strayham, approving the resolution to approve selecting MP Design Group for an engineering firm for design phase services for the West Jackson County Utility District Sewer Improvements – April Bayou, Bienville, and Old St. Martin Areas project. Motion passed unanimously.

Mr. Spiers made a motion, seconded by Ms. Strayham, approving the resolution to approve selecting MP Design Group for an engineering firm for design phase services for the West Jackson County Utility District Sewer Improvements – Porteaux Bay and Riviera Areas project. Motion passed unanimously.

Attachment: Sewer Improvements Projects Engineer Qualifications Scoring Sheets.

7.2 Approval of Annual Newsletter and CCR Water Quality Report

Mr. Westfall made a motion, seconded by Ms. Strayham, approving the content of the Annual Newsletter and authorization to publish and distribute with the inclusion of the EPA-required annual Consumer Confidence Report (CCR). The motion passed unanimously.

Attachment: Annual Newsletter & CCR Water Quality Report.

8.0 Correspondence

Included for the Board’s review was the following:

- 2026 03 17 Covington Civil and Environmental Email to WJCUD regarding RESTORE Funding Request for WJCUD Phase 5 Sewer – MDEQ to Submit Workplan to RESTORE Council
- 2026 03 18 Jackson County Planning/Zoning Minutes

9.0 District Operations

9.1 Attorney Report

None.

9.2 Director Report

Updates were given on the following:

- Billing Summary for March 2026
 - 901,707.49 (compared to \$880,635.47 in March 2025) 2.4%
 - 8,938 active customers (compared to 8,760 in March 2025) 2.0%
- Water Production – March 2026
 - 58.2 MG – Total Production
 - 52.1 MG – Water Sold
 - 3.1 MG – Flushing
 - 3.0 MG – Unaccounted For (5%)
- Income Statement – FY 2026 for six months ending March 31, 2026
- Liquid Assets – as of March 31, 2026
- Operations & Maintenance Monthly Report – April 2026
- Director's Memorandum

10.0 Executive Session – If So Move

None.

11.0 Other Business

None.

12.0 Adjournment

A motion was made by Mr. Spiers, seconded by Ms. Strayham, to adjourn the meeting at 9:26 A.M., April 16, 2026. Motion passed unanimously.



Andrew Westfall
SECRETARY/TREASURER, WJCUD