

**West Jackson County Utility District
7200 McCann Road
Biloxi, Mississippi 39532
December 18, 2025**

Regular Meeting

MINUTES

1.0 Call Meeting to Order:

The West Jackson County Utility District (WJCUD) convened the scheduled board meeting December 18, 2025, at the WJCUD general office building, 7200 McCann Road, Biloxi, MS. The meeting was called to order by Mr. Mike Montgomery, Chairman of the Board, at 9:01 A.M., and it was determined that a quorum was present. A notice was posted informing the public of the meeting time. The following individuals were present:

Mr. Mike Montgomery	Chairman, WJCUD
Ms. Joan Strayham	Vice-Chairman, WJCUD
Mr. Andrew Westfall	Secretary/Treasurer, WJCUD
Mr. Curtis Spiers	Commissioner, WJCUD
Mr. Bryan David	Commissioner, WJCUD
Ms. Perry Kelly	Board Attorney, WJCUD
Mr. Anthony Greer	Director, WJCUD
Mr. Brian Bennett	Deputy Director, WJCUD
Ms. Laura Davis	Financial Controller, WJCUD
Ms. Whitney McCarra	Accountant II, WJCUD
Ms. Amanda Parisi	Assets Manager & Grants Administrator, WJCUD
Ms. Donna Catalanatto	Human Resources Manager, WJCUD
Mr. Gerrod Kilpatrick	MP Design Group

Members of the Public:

Elizabeth Raley, Pickering Firm
Carl Ray Furr, P.E., Pickering Firm
Bob Pitts, Pickering Firm
Kevin Yates, Duplantis Design Group, PC

2.0 Invocation / Pledge of Allegiance

Opening prayer was given by Laura Davis of Wells of Southgate Ministries.

3.0 Change to Meeting Agenda

None.

4.0 Community Input

None.

5.0 Consent Agenda

5.1. Reading of Previous Minutes – November 20, 2025	
5.2 Financial Reports	
5.3 Purchase Requisitions	
5.4 Docket of Claims	Lines 1 – 82 / \$2,414,571.44
5.5 Leak Credits	
5.6 Grinder Station Approvals	

Mr. David made a motion, seconded by Mr. Westfall, to approve the Consent Agenda as presented. Motion passed unanimously.

Attachments:

November 20, 2025 Previous Meeting Minutes
Financial Reports
Docket of Claims
Leak Credits
Grinder Station Approvals.

6.0 Old Business

6.1 Water Distribution Systems Improvements Phase 5

Ms. Strayham made a motion to approve Pay Application No. 3 to C.B. Developers, Inc. in the amount of \$162,298.00 relating to Water Distribution Systems Improvements Phase 5, as recommended by MP Design Group, contingent upon approval by the Mississippi Department of Health for currently reimbursable items. Mr. Spiers seconded the motion, and the motion passed unanimously.

Attachment: Pay Application No. 3.

7.0 New Business

7.1 Pickering Firm

Pickering Firm discussed non-SRF funding opportunities for upcoming District projects.

7.2 Disposal of Assets

Mr. Westfall made a motion, seconded by Ms. Strayham, approving the disposal of assets as presented. Motion passed unanimously.

Attachment: Disposal of Assets List.

8.0 Correspondence

Included for the Board's review was the following:

- 8.1 2025 12 08 Email from Weisbrod Matteis & Copley PLLC to WJCUD regarding Water Wells Testing
- 8.2 State Of Mississippi Office of the Governor Proclamation Holidays
- 8.3 2025 11 19 Jackson County Planning/Zoning Minutes

9.0 District Operations

9.1 Attorney Report

None.

9.2 Director Report

Updates were given on the following:

- Billing Summary attached for November 2025
 - \$924,906.96 (compared to \$969,898.77 in November 2024) -4.6%
 - 8,857 active customers (compared to 8,708 in November 2024) 1.7%
- Water Production – November 2025
 - 57.1 MG – Total Production
 - 48.2 MG – Water Sold
 - 3.1 MG – Flushing
 - 5.9 MG – Unaccounted For (10%)
- Income Statement – FY 2026 for two months ending November 30, 2025
- Liquid Assets – as of November 30, 2025
- Operations & Maintenance Monthly Report – December 2025
- Director's Memorandum

10.0 Executive Session – If So Move

None.

Ms. Strayham left the meeting at 9:50 AM.

11.0 Other Business

None.

12.0 Adjournment

A motion was made by Mr. Spiers, seconded by Mr. David, to adjourn the meeting at 9:52 A.M., December 18, 2025. Motion passed unanimously.



Andrew Westfall
SECRETARY/TREASURER, WJCUD