

**West Jackson County Utility District
7200 McCann Road
Biloxi, Mississippi 39532
November 20, 2025**

Regular Meeting

MINUTES

1.0 Call Meeting to Order:

The West Jackson County Utility District (WJCUD) convened the scheduled board meeting November 20, 2025, at the WJCUD general office building, 7200 McCann Road, Biloxi, MS. The meeting was called to order by Mr. Mike Montgomery, Chairman of the Board, at 9:05 A.M., and it was determined that a quorum was present. A notice was posted informing the public of the meeting time. The following individuals were present:

Mr. Mike Montgomery	Chairman, WJCUD
Ms. Joan Strayham	Vice-Chairman, WJCUD
Mr. Andrew Westfall	Secretary/Treasurer, WJCUD
Mr. Curtis Spiers	Commissioner, WJCUD
Mr. Bryan David	Commissioner, WJCUD
Mr. Josh Danos	Board Attorney, WJCUD
Mr. Anthony Greer	Director, WJCUD
Ms. Laura Davis	Financial Controller, WJCUD
Ms. Whitney McCarra	Accountant II, WJCUD
Ms. Amanda Parisi	Assets Manager & Grants Administrator, WJCUD
Ms. Donna Catalanatto	Human Resources Manager, WJCUD
Mr. Gerrod Kilpatrick	MP Design Group

Absent:

Mr. Brian Bennett	Deputy Director, WJCUD
-------------------	------------------------

Members of the Public:

None

2.0 Invocation / Pledge of Allegiance

Opening prayer was given by Laura Davis of Wells of Southgate Ministries.

3.0 Change to Meeting Agenda

None.

4.0 Community Input

None.

5.0 Consent Agenda

- 5.1. Reading of Previous Minutes – October 16, 2025**
- 5.2 Financial Reports**
- 5.3 Purchase Requisitions**
- 5.4 Docket of Claims** **Lines 1 – 85 / \$1,072,469.86**
- 5.5 Leak Credits**
- 5.6 Grinder Station Approvals**

Mr. Westfall made a motion, seconded by Mr. David, to approve the Consent Agenda as presented. Motion passed unanimously.

Attachments:

October 16, 2025 Previous Meeting Minutes

Financial Reports

Docket of Claims

Leak Credits

Grinder Station Approvals.

6.0 Old Business

6.1 Water Distribution Systems Improvements Phase 5

Mr. Spiers made a motion to approve Pay Application No. 2 to C.B. Developers, Inc. in the amount of \$283,856.20 relating to Water Distribution Systems Improvements Phase 5, as recommended by MP Design Group, contingent upon approval by the Mississippi Department of Health for currently reimbursable items. Mr. David seconded the motion, and the motion passed unanimously.

Mr. Spiers made a motion to approve Drinking Water Systems Improvements Revolving Loan Fund (DWSIRLF) Loan Amendment 1 which results in the increased amount of \$1,072,768.00, making the current DWSIRLF total loan amount \$5,791,756.00, and adjusts the project period end date to January 25, 2027, relating to Water Distribution Systems Improvements Phase 5, as recommended by MP Design Group, contingent upon approval by the Mississippi Department of Health. Mr. David seconded the motion, and the motion passed unanimously.

Attachments:

Pay Application No. 2

SRF Loan Amendment 1.

6.2 Old Fort Bayou Sewer Replacement Project

Mr. David made a motion, seconded by Mr. Spiers, approving a resolution accepting Mississippi Department of Environmental Quality's Sub-Award Agreement, Modification No. 2, for the Old Fort Bayou Sewer Replacement Project (David Davis) which extends the Agreement's period of performance and increases the total project funding to cover the costs associated with the Alternate Bid Item. Motion passed unanimously.

Mr. David made a motion, seconded by Mr. Spiers, approving a resolution awarding the Base Bid in the amount of \$1,243,053.39 and the Alternate Bid in the amount of \$719,731.25, resulting in the overall amount of \$1,962,784.64 to L.J. Construction contingent upon MDEQ approval of award. Motion passed unanimously.

Attachments:

MDEQ Sub-Award Agreement Modification No. 2

MP Design Group Award Recommendation Letter

MP Design Group Certified Bid Tabulation.

7.0 New Business

7.1 FY 2025 Audit

Ms. Strayham made a motion, seconded by Mr. Westfall, accepting a resolution authorizing retaining Culumber, Harvey & Associates, P.A. for preparation of the Fiscal Year 2024-2025 audit. Motion passed unanimously.

Attachments:

Culumber, Harvey & Associates Letter of Engagement

Contract For Professional Services For Audit of Component Unit.

8.0 Correspondence

Included for the Board's review was the following:

- 2025 10 15 Jackson County Planning/Zoning Minutes

9.0 District Operations

9.1 Attorney Report

The Board Attorney requested board approval for payment to Magnolia Consulting for the month of November retainer due to not submitting the invoice this month.

Mr. Spiers made a motion to pay the November 2025 retainer invoice for Magnolia Consultants, LLC, the motion was seconded by Mr. David, and the motion passed unanimously.

Attachment: Magnolia Consultants, LLC November 2025 Invoice.

9.2 Director Report

Updates were given on the following:

- Billing Summary attached for October 2025
 - \$1,051,960.83 (compared to \$948,040.14 in October 2024) 11.0%
 - 8,874 active customers (compared to 8,691 in October 2024) 2.1%
- Water Production – October 2025
 - 56.4 MG – Total Production
 - 51.9 MG – Water Sold
 - 2.6 MG – Flushing
 - 1.9 MG – Unaccounted For (3%)
- Income Statement – FY 2026 for one month ending October 31, 2025
- Liquid Assets – as of October 31, 2025
- Operations & Maintenance Monthly Report – November 2025
- Director's Memorandum

10.0 Executive Session – If So Move

Mr. Westfall made a motion, seconded by Mr. David, to enter closed session to see if executive session is necessary and appropriate. Motion passed unanimously.

A motion was made by Mrs. Strayham to enter executive session to discuss potential litigation relating to PFAS contamination. The motion was seconded by Mr. Westfall and passed unanimously.

A motion was made by Mr. David to approve a retention agreement with Weisbrod Matteis & Copley PLLC relating to PFAS contamination. The motion was seconded by Mrs. Strayham, and passed unanimously.

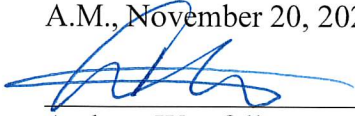
A motion was made by Mrs. Strayham to enter open session. The motion was seconded by Mr. Westfall, and passed unanimously.

11.0 Other Business

None.

12.0 Adjournment

A motion was made by Mr. Westfall, seconded by Mr. David, to adjourn the meeting at 9:58 A.M., November 20, 2025. Motion passed unanimously.



Andrew Westfall
SECRETARY/TREASURER, WJCUD