

**West Jackson County Utility District
7200 McCann Road
Biloxi, Mississippi 39532
July 17, 2025**

Regular Meeting

MINUTES

1.0 Call Meeting to Order:

The West Jackson County Utility District (WJCUD) convened the scheduled board meeting July 17, 2025, at the WJCUD general office building, 7200 McCann Road, Biloxi, MS. The meeting was called to order by Mr. Mike Montgomery, Chairman of the Board, at 9:04 A.M., and it was determined that a quorum was present. A notice was posted informing the public of the meeting time. The following individuals were present:

Mr. Mike Montgomery	Chairman, WJCUD
Ms. Joan Strayham	Vice-Chairman, WJCUD
Mr. Andrew Westfall	Secretary-Treasurer, WJCUD
Mr. Curtis Spiers	Commissioner, WJCUD
Mr. Josh Danos	Board Attorney, WJCUD
Mr. Anthony Greer	Director, WJCUD
Mr. Brian Bennett	Deputy Director, WJCUD
Ms. Laura Davis	Financial Controller, WJCUD
Ms. Whitney McCarra	Accountant II, WJCUD
Ms. Amanda Parisi	Assets Manager & Grants Administrator, WJCUD
Ms. Donna Catalanatto	Human Resources Manager, WJCUD
Mr. Gerrod Kilpatrick	MP Design Group

Absent:

Mr. Bryan David	Commissioner, WJCUD
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Members of the Public:

None

2.0 Invocation / Pledge of Allegiance

Opening prayer was given by Laura Davis of Wells of Southgate Ministries.

3.0 Change to Meeting Agenda

None.

4.0 Community Input

None.

5.0 Consent Agenda

- 5.1. Reading of Previous Minutes – June 19, 2025**
- 5.2 Financial Reports**
- 5.3 Purchase Requisitions**
- 5.4 Docket of Claims** **Lines 1 – 78/ \$1,108,199.74**
- 5.5 Leak Credits**
- 5.6 Grinder Station Approvals**

Mr. Spiers made a motion, seconded by Ms. Strayham, approving the Consent Agenda as presented. Motion passed unanimously.

Attachments:

June 19, 2025 Previous Minutes

Financial Reports

Docket of Claims

Leak Credits

Grinder Station Approvals.

6.0 Old Business

- 6.1 Wastewater Facilities Plan, Phase 4B Update**

7.0 New Business

8.0 Correspondence

- 8.1 2025 07 01 MSDH email to WJCUD regarding notification of SRF loan increase for construction phase – Phase 5 Water Distribution System Improvements
- 8.2 2025 06 26 MSDH email to WJCUD regarding approval for WBE/MBE Submittal for Phase 5 Water Distribution System Improvements
- 8.3 2025 06 18 Jackson County Planning/Zoning Minutes
- 8.4 2025 07 15 MDEQ letter to WJCUD regarding approval of Wastewater Facilities Plan Phase 3 Summary Change Order No. 4

9.0 District Operations

- 9.1 Attorney Report**

9.2 Director Report

Updates were given on the following:

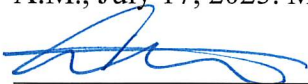
- Billing Summary attached for June 2025
 - \$989,044.48 (compared to \$990,299.96 in June 2024) -0.1%
 - 8,861 active customers (compared to 8,631 in June 2024) 2.7%
- Water Production – June 2025
 - 58.2 MG - Total Production
 - 52.8 MG – Water Sold
 - 3.0 MG – Flushing
 - 2.3 MG – Unaccounted For (4%)
- Income Statement – FY 2025 for nine months ending June 30, 2025
- Liquid Assets – as of June 30, 2025
- Operations & Maintenance Monthly Report – July 2025
- Director's Memorandum

10.0 Executive Session – If So Move

11.0 Other Business

12.0 Adjournment

A motion was made by Mr. Westfall, seconded by Ms. Strayham, to adjourn the meeting at 9:38 A.M., July 17, 2025. Motion passed unanimously.



Andrew Westfall
SECRETARY/TREASURER, WJCUD