

**West Jackson County Utility District
7200 McCann Road
Biloxi, Mississippi 39532
August 15, 2024**

Regular Meeting

MINUTES

1.0 Call Meeting to Order:

The West Jackson County Utility District (WJCUD) convened the scheduled board meeting August 15, 2024, at the WJCUD general office building, 7200 McCann Road, Biloxi, MS. The meeting was called to order by Mr. Mike Montgomery, Chairman of the Board, at 9:02 A.M., and it was determined that a quorum was present. A notice was posted informing the public of the meeting time. The following individuals were present:

Mr. Mike Montgomery	Chairman, WJCUD
Mr. Andrew Westfall	Secretary/Treasurer, WJCUD
Mr. Curtis Spiers	Commissioner, WJCUD
Mr. Josh Danos	Board Attorney, WJCUD
Mr. Anthony Greer	Director, WJCUD
Mr. Brian Bennett	Deputy Director, WJCUD
Ms. Laura Davis	Financial Controller, WJCUD
Ms. Whitney McCarra	Accountant II, WJCUD
Ms. Amanda Parisi	Assets Manager & Grants Administrator, WJCUD
Ms. Donna Catalanatto	Human Resources Manager, WJCUD
Mr. Gerrod Kilpatrick	MP Design Group

Members of the Public:

Matt Williams, Galloway Johnson Tompkins Burr & Smith

2.0 Invocation / Pledge of Allegiance

Opening prayer was given by Laura Davis of Wells of Southgate Ministries.

3.0 Change to Meeting Agenda

None.

4.0 Community Input

None.

5.0 Consent Agenda

- 5.1 Reading of Previous Minutes – July 18, 2024**
- 5.2 Financial Reports**
- 5.3 Purchase Requisitions**
- 5.4 Docket of Claims** **Lines 1 – 71 / \$1,219,433.93**
- 5.5 Leak Credits**
- 5.6 Grinder Station Approvals**

Mr. Spiers made a motion, seconded by Mr. Westfall, approving the Consent Agenda as presented. Motion passed unanimously.

Attachments:

July 18, 2024 Previous Meeting Minutes

Financial Reports

Docket of Claims

Leak Credits

Grinder Station Approvals

6.0 Old Business

6.1 Wastewater Facilities Plan, Phase 3

Mr. Spiers made a motion to approve Pay Application No. 09 to Bottom 2 Top Construction, LLC in the amount of \$222,556.70 relating to Wastewater Facilities Plan, Phase 3, as recommended by MP Design Group contingent upon approval by the Mississippi Department of Environmental Quality for currently reimbursable items. Mr. Westfall seconded the motion, and the motion passed unanimously.

Attachment: Pay Application No. 09.

6.2 Wastewater Facilities Plan, Phase 4A

Mr. Westfall made a motion to approve Pay Application No. 15 to CB Developers, Inc. in the amount of \$57,735.68 relating to Wastewater Facilities Plan, Phase 4A, as recommended by MP Design Group contingent upon approval by the Mississippi Department of Environmental Quality for currently reimbursable items. Mr. Spiers seconded the motion, and the motion passed unanimously.

Attachment: Pay Application 15.

6.3 Wastewater Facilities Plan, Phase 4B

Mr. Spiers made a motion to approve Pay Application No. 09 to CB Developers, Inc. in the amount of \$177,829.07 relating to Wastewater Facilities Plan, Phase 4B, as recommended by MP Design Group contingent upon approval by the Mississippi Department of Environmental Quality for currently reimbursable items. Mr. Westfall seconded the motion, and the motion passed unanimously.

Attachment: Pay Application 09.

7.0 New Business

7.1 Disposal of Assets

Mr. Westfall made a motion, seconded by Mr. Spiers, approving the resolution authorizing the disposal of the personal property list as presented. Motion passed unanimously.

Attachment: Disposal of Assets List.

8.0 Correspondence

Included for the Board's review was the following:

- 2024 08 09 Maintenance Operations Monthly Report
- 2024 07 17 Jackson County Planning/Zoning Minutes

9.0 District Operations

9.1 Attorney Report

None.

9.2 Director Report

Updates were given on the following:

- Billing Summary attached for July 2024
 - \$973,929.52 (compared to \$910,770.60 in July 2023) 6.9% increase
 - 8,632 active customers (compared to 8,482 in July 2023) 1.8% increase

- Water Production – July 2024
 - 58.7 MG - Total Production
 - 52.1 MG – Water Sold
 - 3.1 MG – Flushing
 - 3.5 MG – Unaccounted For (6%)
- Income Statement – FY 2024 for ten months ending July 31, 2024
- Liquid Assets – as of July 31, 2024
- Director's Memorandum

10.0 Executive Session – If So Move

Mr. Westfall made a motion, seconded by Mr. Spiers, to close the meeting to determine whether executive session is appropriate. Motion passed unanimously.

Mr. Spiers made a motion to enter executive session to discuss Miller litigation, seconded by Mr. Westfall. Motion passed unanimously.

During executive session, no board action was taken.

Mr. Spiers made a motion to enter open session, seconded by Mr. Westfall, and the motion passed unanimously.

11.0 Other Business

None.

12.0 Adjournment

A motion was made by Mr. Spiers, seconded by Mr. Westfall, to adjourn the meeting at 9:54 A.M., August 15, 2024. Motion passed unanimously.



Andrew Westfall
SECRETARY/TREASURER, WJCUD