

**West Jackson County Utility District
7200 McCann Road
Biloxi, Mississippi 39532
June 11, 2020**

Regular Meeting

MINUTES

1.0 Call Meeting to Order:

The West Jackson County Utility District (WJCUD) convened the scheduled board meeting June 11, 2020 at the WJCUD general office building, 7200 McCann Road, Biloxi, MS. The meeting was called to order by Mr. Mike Montgomery, Chairman of the Board at 9:00 A.M., and it was determined that a quorum was present. A notice was posted informing the public of the meeting time. The following individuals were present:

Mr. Mike Montgomery	Chairman, WJCUD
Mr. Curtis Spiers	Vice-Chairman, WJCUD
Mr. Joe Bannister	Secretary/Treasurer, WJCUD
Mr. Bryan David	Commissioner, WJCUD
Mr. Andy Westfall	Commissioner, WJCUD
Mr. Josh Danos	Board Attorney, WJCUD
Mr. John Hannah	General Manager, WJCUD
Mr. Scott Ramsay	Operations Manager, WJCUD
Ms. Lori Goforth	HR Manager – Exec Admin. Asst., WJCUD
Ms. Tracy Reed	Accountant, WJCUD
Mr. Brian Bennett	New Construction & Compliance Manager, WJCUD (joined 9:25 A.M.)
Mr. James Douglass	Compton Engineering
Mr. Gerrod Kilpatrick	Machado Patano

Members of the Public:

Gloria Hester
Dennis Lamey - Lamey Homes

2.0 Pledge of Allegiance

3.0 Change to Meeting Agenda

None.

4.0 Community Input

Gloria Hester appeared before the board regarding an extremely high water/sewer bill that she received. She stated they found no evidence of a leak and the billing returned to normal the next month. Ms. Hester occupies the home about 7 months a year. The General Manager told Ms. Hester that he would look into the usage and someone would get back with her at a later date.

Dennis Lamey spoke to the Board to request water connections to the property he intends to subdivide into four (4) lots. Mr. Lamey was denied low pressure sewer connections to this property for a four (4) lot subdivision of this property at the last meeting. The General Manager stated that he would not have a problem with accepting a public water main along Mr. Lamey's proposed public road right of way for the four connections but that the water line must be permitted through MDOH, along a public road right-of-way and be C900 PVC pipe of at least 4" in diameter. The alternative would be a cluster of four water meters at Daisy Vestry Road each with individual service lines run along a private drive to each new lot. Mr. Spiers told Mr. Lamey that at the last board meeting he had stated he would just use wells and septic tanks for services. Mr. Lamey stated he had changed his mind on the water connection. With no more discussion on the matter, Mr. Spiers made a motion, seconded by Mr. Bannister, to allow Mr. Lamey to connect to the public water for the 4 rear lots provided he met the conditions set forth by the General Manager. Motion passed unanimously.

5.0 Consent Agenda

- 5.1. Reading of Previous Minutes**
- 5.2 Financial Reports**
- 5.3 Purchase Requisitions**
- 5.4 Docket of Claims Lines 1 –57 / \$467,501.62**
- 5.5 Leak Credits**

Mr. David made a motion, seconded by Mr. Spiers, approving the consent agenda. Motion passed unanimously.

6.0 Old Business

6.1 Wastewater Facilities Plan, Phase 1

James Douglass provided an update to the Board. The Contractor is working through the punch list. The General Manager stated he had concerns over the lack of CCTV video that has been turned in. Mr. Douglass agreed and stated there was at least a couple more weeks of work to finish.

The General Manager showed a video of water pouring out from a manhole where lining work was completed. Mr. Douglass said that was a warranty issue with Gulf Coast Underground and that GCU would be repairing the liner hopefully within the next 10 days.

Mr. Bannister made a motion, seconded by Mr. Westfall, approving Miller Enterprises Pay Application 38 in the amount of \$20,837.72 contingent upon MDEQ approval. Motion passed unanimously.

7.0 New Business

7.1 Disaster Relief fund Account

Tabled until the Board Attorney gets clarification on arbitration agreements.

8.0 Correspondence

Included for the Board's review was the following:

- S & P Global letter (2020 06 01) to WJCUD regarding 2019 audit report
- Tracy Reed email (2020 06 08) to Tom Story JC Chancery clerk regarding attached draft of 2019 audit
- Lori Goforth email (2020 06 04) to John Hannah & Josh Danos regarding Frank King's non-compliance account and legal agreement for Josh Layton to act as agent
- Donna Catalanatto email (2020 06 02) to John Hannah regarding sewer backup at 15212 Freemont Drive and the answering service's failure to dispatch call

9.0 District Operations

9.1 Attorney Report

Updates were given on the following:

- Items will be discussed in executive session

9.2 Manager Report

Updates were given on the following:

- Cook Road Corridor
- Water Facilities Plan, Phase 4
- Wastewater Facilities Plan, Phase 3
- Wastewater Facilities Plan, Phase 4
-
- Gravity Sewer Bore under Old Fort Bayou Road for Alexis Crossing

- Spanish Drive 4" force main bore
- Miscellaneous Utility Contract (Graham Construction)
- Customer relations
- Emergency Action Plan
- Operations, Maintenance and Repair
- Operations Center Expansion and Master Plan
- Billing Summary - May 2020 \$786,538.11 - (May 2019 \$737,777.38)
Billing Averages and Revenues
- Water Production Summary – May 2020
- Settlement Statement – Embree Closing for Van Eaton Well Lot
- Tank Inspection Reports for Walker and Waycross
- Appraisal for 1.37 acre Radio Transmission Tower Site
- Draft of FYE 09-30-2019 Financial Statements

10.0 Executive Session – If So Move

Mr. Spiers made a motion, seconded by Mr. Bannister, to go into closed session to determine whether executive session is necessary and proper. Motion passed unanimously.

Mr. Bannister made a motion, seconded by Mr. David, to stay in executive session to discuss litigation relating to Miller Enterprises and JCUA. Motion passed unanimously.

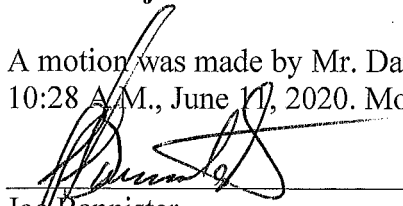
The reason for executive session were announced to the public.

Mr. Spiers made a motion, seconded by Mr. Westfall, to return to open session. Motion passed unanimously.

11.0 Other Business

12.0 Adjournment

A motion was made by Mr. David, seconded by Mr. Bannister, to adjourn the meeting at 10:28 A.M., June 11, 2020. Motion passed unanimously.



 Joe Bannister
 SECRETARY/TREASURER, WJCUD
 2020 06 11 Minutes.docx

ORDER NUMBER _____

WHEREAS, the West Jackson County Utility District (hereinafter, "the District") has entered a contract with Miller Enterprises, Inc. relating to Wastewater Facilities Plan Phase 1; and

WHEREAS, Staff requests Board consideration and approval of **Contract A Pay Application No. 38** in the amount of \$20,837.72 as recommended by Compton Engineering, contingent upon MDEQ approval; and

WHEREAS, the Board of Commissioners hereby finds that approval of this request is in the best interests of the District;

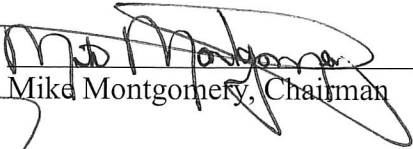
IT IS THEREFORE ORDERED by the Board of Commissioners of West Jackson County Utility District, that Contract A Pay Application No. 38 is hereby approved and authorized, contingent upon MDEQ approval.

IT IS FURTHER ORDERED that the General Manager is authorized to execute any and all documents necessary for this purpose.

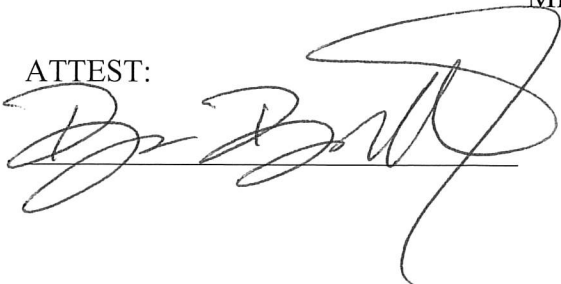
The motion to approve the foregoing Order was made by Bannister, seconded by Westfall, and the following vote was recorded:

Chairman Montgomery Yes
Commissioner Spiers Yes
Commissioner Bannister Yes
Commissioner Westfall Yes
Commissioner David Yes

WHEREUPON, the Board of Commissioners of West Jackson County Utility District, declared the motion carried and the Order adopted this the 11th day of June, 2020.


Mike Montgomery, Chairman

ATTEST:







West Jackson County Utility District

7312 Rose Farm Road
Ocean Springs, MS 39564

P.O. Box 1230
Ocean Springs, MS 39566-1230

Phone (228) 872-3898

Fax (228) 872-3861

BOARD MEETING SIGN IN SHEET

DATE 6 / 11 / 2020

1: GLORIA HESTER

2: DENNIS LAWEY

3: _____

4: _____

5: _____

6: _____

7: _____

8: _____

9: _____

10: _____