

**West Jackson County Utility District
7200 McCann Road
Biloxi, Mississippi 39532
May 28, 2020**

Regular Meeting

MINUTES

1.0 Call Meeting to Order:

The West Jackson County Utility District (WJCUD) convened the scheduled board meeting May 28, 2020 at the WJCUD general office building, 7200 McCann Road, Biloxi, MS. The meeting was called to order by Mr. Mike Montgomery, Chairman of the Board at 9:00 A.M., and it was determined that a quorum was present. A notice was posted informing the public of the meeting time. The following individuals were present:

Mr. Mike Montgomery	Chairman, WJCUD
Mr. Curtis Spiers	Vice-Chairman, WJCUD
Mr. Joe Bannister	Secretary/Treasurer, WJCUD (by tele-conference)
Mr. Bryan David	Commissioner, WJCUD
Mr. Andy Westfall	Commissioner, WJCUD
Mr. Josh Danos	Board Attorney, WJCUD
Mr. John Hannah	General Manager, WJCUD
Mr. Scott Ramsay	Operations Manager, WJCUD
Ms. Lori Goforth	HR Manager – Exec Admin. Asst., WJCUD
Ms. Tracy Reed	Accountant, WJCUD
Mr. Brian Bennett	New Construction & Compliance Manager, WJCUD
Mr. James Douglass	Compton Engineering
Mr. Gerrod Kilpatrick	Machado Patano

Members of the Public:

Dennis Lamey - Lamey Homes
Chris Sass – Miller Enterprises

2.0 Pledge of Allegiance

3.0 Change to Meeting Agenda

Add 7.1 Building Plaque

4.0 Community Input

Dennis Lamey stated to the Board that he had provided to the General Manager the written documents the Board had asked him to send to Mr. Hannah. Mr. Lamey reviewed the past actions of the Board and reminded the Board about the desired number of will-serves for his property off Daisy Vestry. He was here today to ask, once again, for the Board to allow him to connect to the low-pressure system. Mr. Bannister stated that he was going to recuse himself on any vote since the buyer of the lots Mr. Lamey had sold was a close friend. Mr. Spiers stated that the buyer was also a friend of his. The Board stated their concerns over changing what had previously been approved especially since the buyer of the lots did not commit to utilizing only one connection on the 3 lots he purchased. The Board elected to discuss the request in executive session and Mr. Lamey was told that he would be informed of their decision later that afternoon.

5.0 Consent Agenda

- 5.1. Reading of Previous Minutes**
- 5.2. Financial Reports**
- 5.3. Purchase Requisitions**
- 5.4. Docket of Claims Lines 1 –42 / \$858,632.55**
- 5.5. Leak Credits**

Mr. Spiers made a motion, seconded by Mr. Westfall, approving the consent agenda. Motion passed unanimously.

6.0 Old Business

6.1 New Operations & Customer Service Center

Gerrod Kilpatrick reported that the Contractor's issues had all been addressed and that he was now recommending final payment of the retainage we had been holding until the project was complete. There is still a warranty issue with the security cameras that is being worked on by Tapper Security and the camera manufacturer.

Mr. David made a motion, seconded by Mr. Westfall, approving DCD Construction, Inc., Pay Application 16 in the amount of \$25,000.00. Motion passed unanimously.

7.0 New Business

7.1 Building Plaque

Mr. Spiers stated he would like to see a plaque for the new building comparable to the one that was displayed at the Rose Farm Road facility. Ms. Goforth stated there was a dedication plaque posted in the Customer Service lobby. The Commissioners stated they did not realize it was there and will make sure to view it.

8.0 Correspondence

Included for the Board's review was the following:

- WJCUD letter (2020 04 30) to Jackson County Planning Commission regarding The Highlands at Gulf Hills sketch plat
- Ward Engineering (2020 05 26) regarding Old Fort Bayou subdivision plan review

9.0 District Operations

9.1 Attorney Report

Updates were given on the following:

- Items will be discussed in executive session

9.2 Manager Report

Updates were given on the following:

- Wastewater Facilities Plan, Phase 1
- Water Facilities Plan, Phase 4
- Wastewater Facilities Plan, Phase 3
- Wastewater Facilities Plan, Phase 4
- Gravity Sewer Bore under Old Fort Bayou Road for Alexis Crossing
- Spanish Drive 4" force main bore
- Cook Road Corridor – West half 4,200 LF Water
- Cook Road Corridor – Gravity Sewer 2,200 LF of 10"
- Cook Road Corridor – 9 exhibits
- Miscellaneous Utility Contract (Graham Construction)
- Engineering agreement with Machado Patano for two new water wells

- Proposal and executed work authorization with Southern Earth Sciences for geotechnical services for two radio towers, two elevated tanks and one sewage lift station
- 2020 04 08 Tucker Road elevated tank report by Tank Pro, Inc.
- 2020 05 28 updated Emergency Response Plan
- 2020 05 28 updated Security Vulnerability Self-Assessment Guide

10.0 Executive Session – If So Move

Joe Bannister left the meeting.

Mr. David made a motion, seconded by Mr. Westfall, to go into closed session to determine whether executive session is necessary and proper. Motion passed unanimously.

Mr. Spiers made a motion, seconded by Mr. David, to stay in executive session to discuss potential litigation relating to Dennis Lamey property. Motion passed unanimously.

The reason for executive session were announced to the public.

Mr. Spiers made a motion, seconded by Mr. Westfall, to deny service to the Lamey rear lots based on prior agreements. Motion passed unanimously.

Mr. David made a motion, seconded by Mr. Westfall, to return to open session. Motion passed unanimously.

Action taken in executive session was announced.

11.0 Other Business

12.0 Adjournment

A motion was made by Mr. Spiers, seconded by Mr. David, to adjourn the meeting at 10:35 A.M. May 28, 2020. Motion passed unanimously.



Joe Bannister
SECRETARY/TREASURER, WJCUD

ORDER NUMBER _____

WHEREAS, the West Jackson County Utility District (hereinafter, "the District") has entered a contract with DCD Construction, Inc. relating to Customer Service Center; and

WHEREAS, Staff requests Board consideration and approval of **Pay Application No. 16 (FINAL PAYMENT)** for the amount of **\$25,000.00** as recommended by Machado Patano for the new operations and customer service center; and

WHEREAS, the Board of Commissioners hereby finds that approval of this request is in the best interests of the District;

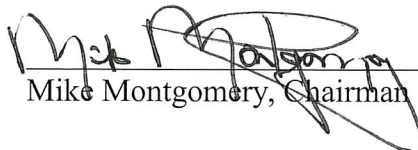
IT IS THEREFORE ORDERED by the Board of Commissioners of West Jackson County Utility District, that Pay Application 16 is hereby approved and authorized.

IT IS FURTHER ORDERED that the General Manager is authorized to execute any and all documents necessary for this purpose.

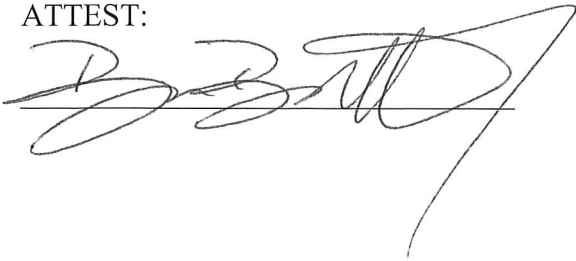
The motion to approve the foregoing Order was made by DAVID, seconded by Westfall, and the following vote was recorded:

- Chairman Montgomery YES
- Commissioner Spiers YES
- Commissioner Bannister YES
- Commissioner Westfall YES
- Commissioner David YES

WHEREUPON, the Board of Commissioners of West Jackson County Utility District, declared the motion carried and the Order adopted this the 25th day of May, 2020.


Mike Montgomery, Chairman

ATTEST:







West Jackson County Utility District

7312 Rose Farm Road
Ocean Springs, MS 39564

P.O. Box 1230
Ocean Springs, MS 39566-1230

Phone (228) 872-3898

Fax (228) 872-3861

BOARD MEETING SIGN IN SHEET

DATE 5 / 28 / 2020

1: DENNIS LAMEY

2: CHRIS SASS MILLER ENT.

3: _____

4: _____

5: _____

6: _____

7: _____

8: _____

9: _____

10: _____