

**West Jackson County Utility District  
7200 McCann Road  
Biloxi, Mississippi 39532  
February 13, 2020**

**Regular Meeting**

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**MINUTES**

**1.0 Call Meeting to Order:**

The West Jackson County Utility District (WJCUD) convened the scheduled board meeting February 13, 2020 at the WJCUD general office building, 7200 McCann Road, Biloxi, MS. The meeting was called to order by Mr. Mike Montgomery, Chairman of the Board at 9:00 A.M., and it was determined that a quorum was present. A notice was posted informing the public of the meeting time. The following individuals were present:

Mr. Mike Montgomery	Chairman, WJCUD
Mr. Curtis Spiers	Vice-Chairman, WJCUD
Mr. Joe Bannister	Secretary/Treasurer, WJCUD
Mr. Andy Westfall	Commissioner, WJCUD
Mr. Josh Danos	Board Attorney, WJCUD
Mr. John Hannah	General Manager, WJCUD
Mr. Scott Ramsay	Operations Manager, WJCUD
Ms. Lori Goforth	HR Manager – Exec Admin. Asst., WJCUD
Ms. Tracy Reed	Accountant, WJCUD
Mr. Brian Bennett	New Construction & Compliance Manager, WJCUD
Mr. James Douglass	Compton Engineering
Mr. Gerrod Kilpatrick	Machado Patano Engineering

Members of the Public:

Steve Brooks – Seymour Engineering

**2.0 Pledge of Allegiance**

**3.0 Change to Meeting Agenda**

None.

**4.0 Community Input**

None.

## **5.0 Consent Agenda**

- 5.1 Reading of Previous Minutes**
- 5.2 Financial Reports**
- 5.3 Purchase Requisitions**
- 5.4 Docket of Claims Lines 1 – 72 / \$435,327.91**
- 5.5 Leak Credits**

Mr. Spiers made a motion, seconded by Mr. Westfall, approving the consent agenda. Motion passed unanimously.

## **6.0 Old Business**

### **6.1 Wastewater Facilities Plan, Phase 1**

James Douglass stated the project is about 97% complete. 3 crews have been working but are still not making the amount of progress Compton expects to see. The Board elected to discuss Pay Application 34 in the amount of \$259,434.31 in Executive Session.

## **7.0 New Business**

### **7.1 FY 2020 Capital Improvement Plan – Amendment #2**

Mr. Bannister made a motion, seconded by Mr. Spiers, approving Amendment #2 to the FY 2020 Capital Improvement Plan as presented.

## **8.0 Correspondence**

Included for the Board's review was the following:

- PSC Orders regarding motion to withdraw 2015 UA142 and 2015 UA143
- 2003 Realty letter (2020 01 23) to WJCUD regarding Offer to Purchase PIDN 07160201.025 on Tucker Road
- Heidelberg Steinberger, P.A. letter (2020 01 27) to WJCUD regarding Jackson County Utility Authority Water Reclamation Project
- Machado Patano letter (2020 01 30) to WJCUD regarding Topographic Surveying Proposal for Tucker Road Well Site
- Machado Patano letter (2020 01 30) to WJCUD regarding Surveying Proposal for Tomsik and Ryzannara Parcels

## **9.0 District Operations**

### **9.1 Attorney Report**

Updates were given on the following:

- Items to be discussed in Executive Session

### **9.2 Manager Report**

Updates were given on the following:

- New Operations Center
- Drive Through Equipment damage due to customer vehicle rolling back and striking it while customer was out of vehicle - Police Report to be filed
- Water Facilities Plan, Phase 4
- Wastewater Facilities Plan Phase 3 &4
- Billing Summary January 2020 - \$733,808.48  
January 2019 - \$702,755.48
- Water Well Production – December 2019
- # of Re-Reads due to premature register battery discharge
- Allegro Meter Project
- Jackson County Four Year Road Plan 2020-2023
- Water Well projects, test holes and wells

## **10.0 Executive Session – If So Move**

Mr. Spiers made a motion, seconded by Mr. Bannister, to go into closed session to determine whether executive session is necessary and proper. Motion passed unanimously.

Mr. Bannister made a motion, seconded by Mr. Spiers, to stay in executive session to discuss: possible litigation with Miller Enterprises, possible land acquisition from 2003 Realty relating to property on Tucker Road, elevated tank litigation, and possible land acquisition for well lot. Motion passed unanimously.

Mr. Spiers made a motion, seconded by Mr. Westfall, to table Miller Enterprises Pay Application 34 and request Miller's attendance at the next meeting. Motion passed unanimously.

Mr. Spiers made a motion, seconded by Mr. Westfall, to return to open session. Motion passed unanimously.

**11.0 Other Business**

**12.0 Adjournment**

A motion was made by Mr. Bannister, seconded by Mr. Spiers, to adjourn the meeting at 10:20 A.M., February 13, 2020. Motion passed unanimously.

  
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Joe Bannister  
SECRETARY/TREASURER, WJCUD



# West Jackson County Utility District

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## BOARD MEETING SIGN IN SHEET

DATE 2 / 13 / 2020

1: STEVE BROOKS, SEYMOUR ENGINEERING

2: \_\_\_\_\_

3: \_\_\_\_\_

4: \_\_\_\_\_

5: \_\_\_\_\_

6: \_\_\_\_\_

7: \_\_\_\_\_

8: \_\_\_\_\_

9: \_\_\_\_\_

10: \_\_\_\_\_