

**West Jackson County Utility District
7200 McCann Road
Biloxi, Mississippi 39532
October 9, 2019**

Special Meeting

MINUTES

1.0 Call Meeting to Order:

The West Jackson County Utility District (WJCUD) convened a special board meeting October 9, 2019 at the WJCUD general office building, 7200 McCann Road, Biloxi, MS. The meeting was called to order by Mr. Mike Montgomery, Chairman of the Board at 3:00 P.M., and it was determined that a quorum was present. A notice was posted informing the public of the meeting time. The following individuals were present:

Mr. Mike Montgomery	Chairman, WJCUD
Mr. Joe Bannister	Secretary/Treasurer, WJCUD
Mr. Jeremy England	Commissioner, WJCUD (by teleconference)
Mr. Bryan David	Commissioner, WJCUD
Mr. John Hannah	General Manager, WJCUD
Ms. Lori Goforth	HR Manager – Exec Admin. Asst., WJCUD
Ms. Tracy Reed	Accountant, WJCUD
Mr. Brian Bennett	District Inspector, WJCUD
Mr. Gerrod Kilpatrick	Machado Patano Engineering

Members of the Public:

2.0 Pledge of Allegiance

3.0 Consent Agenda

- 3.1 Reading of Previous Minutes**
- 3.2 Financial Reports**
- 3.3 Purchase Requisitions**
- 3.4 Docket of Claims Lines 1 – 59 / \$569,274.42**
- 3.5 Leak Credits**

Mr. Bannister made a motion, seconded by Mr. David, approving the consent agenda as presented. Motion passed unanimously.

4.0 Old Business

4.1 New Operations & Customer Service Center

Gerrod Kilpatrick updated the Board on the project. He stated that other than some issues remaining with the camera security system, all items have been completed and the Contractor is working on close-out documents. Mr. Kilpatrick assured the Board that they are holding some retainage back from the Contractor until the "IT" issues with the camera system are resolved and the system is functioning as expected.

Mr. David made a motion, seconded by Mr. Bannister, approving DCD final Pay Application 6 (generator) in the amount of \$6,850.00, DCD Pay Application 14 in the amount of \$67,955.08, and DCD Pay Application 15 in the amount of \$182,553.08. Motion passed unanimously.

5.0 Executive Session – If So Move

Mr. David made a motion, seconded by Mr. Bannister, to go into closed session to determine whether executive session is necessary and proper. Motion passed unanimously.

Mr. David made a motion, seconded by Mr. Bannister, to stay in executive session to discuss: personnel matter relating to Operations Manager - 2 additional resignations and a suspension, Oser Property. Motion passed unanimously.

Executive Session was announced to the public by District Counsel.

Mr. Bannister made a motion, seconded by Mr. David, to acquire the Oser property at or below the appraised value, and in the event property cannot be acquired to initiate eminent domain proceedings. Motion passed unanimously.

Mr. David made a motion, seconded by Mr. Bannister, to return to open session. Motion passed unanimously.

6.0 Adjournment

A motion was made by Mr. Bannister, seconded by Mr. David, to adjourn the meeting at 3:40 P.M., October 9, 2019. Motion passed unanimously.



Joe Bannister

SECRETARY/TREASURER, WJCUD

ORDER NUMBER _____

WHEREAS, the West Jackson County Utility District (hereinafter, "the District") has entered a contract with DCD Construction, Inc. relating to Customer Service Center; and

WHEREAS, Staff requests Board consideration and approval of **Pay Application No. 14** for the amount of **\$67,955.08** as recommended by Machado Patano for the new operations and customer service center; and

WHEREAS, Staff requests Board consideration and approval of **Pay Application No. 15** for the amount of **\$182,553.08** as recommended by Machado Patano for the new operations and customer service center; and

WHEREAS, Staff also requests Board consideration and approval of **Pay Application No. 6 (FINAL)** for the amount of **\$6,850.00** as recommended by Machado Patano for the new fixed generator at said facility; and

WHEREAS, the Board of Commissioners hereby finds that approval of these requests is in the best interests of the District;

IT IS THEREFORE ORDERED by the Board of Commissioners of West Jackson County Utility District, that Pay Applications 14, 15, and 6 are hereby approved and authorized.

IT IS FURTHER ORDERED that the General Manager is authorized to execute any and all documents necessary for this purpose.

The motion to approve the foregoing Order was made by DAVID, seconded by Bannister, and the following vote was recorded:

Chairman Montgomery YES
Commissioner Spiers Absent
Commissioner Bannister YES
Commissioner England YES
Commissioner David YES

WHEREUPON, the Board of Commissioners of West Jackson County Utility District, declared the motion carried and the Order adopted this the 9th day of October, 2019.

Mike Montgomery
Mike Montgomery, Chairman

ATTEST:

Brian Bennett

