

**West Jackson County Utility District
7312 Rose Farm Road
Ocean Springs, Mississippi 39564
April 10, 2018**

Regular Meeting

MINUTES

1.0 Call Meeting to Order:

The West Jackson County Utility District (WJCUD) convened the scheduled board meeting April 10, 2018 at the WJCUD general office building, 7312 Rose Farm Road, Ocean Springs, MS. The meeting was called to order by Mr. Mike Montgomery, Chairman of the Board at 9:00 A.M., and it was determined that a quorum was present. A notice was posted informing the public of the meeting time. The following individuals were present:

Mr. Mike Montgomery	Chairman, WJCUD
Mr. Curtis Spiers	Vice-Chairman, WJCUD
Mr. Alan Wood	Secretary-Treasurer WJCUD
Mr. Joe Bannister	Commissioner, WJCUD
Mr. John Hannah	General Manager, WJCUD
Mr. Willie Smith	Operations Manager, WJCUD
Ms. Lori Goforth	Office Manager-HR, WJCUD
Ms. Tracy Reed	Accountant, WJCUD
Mr. Brian Bennett	District Inspector, WJCUD
Mr. James Douglass	Compton Engineering

Members of the Public:

2.0 Pledge of Allegiance

3.0 Change to Meeting Agenda

None.

4.0 Community Input

None.

9.0 District Operations

9.1 Attorney Report

Updates were given on the following:

- PSC CLA training was attended and Ms. Hasbrouck stated she did learn some things but there were just a few attorneys attending. Of note, she learned that Mike McCool is separate from the PSC and acts as a liaison.
- Executive Session will be needed

9.2 Manager Report

Updates were given on the following:

- March billing summary @ \$649,535.99 (\$646,224.43 – last yr)
 - a. Feb billings were \$680,816.95 (\$649,746 – last yr)
 - b. Jan billings were \$697,317.99 (\$664,626 – last yr)
 - c. Dec billings were \$700,324.42 (\$632,739 – last yr)
 - d. Nov billings were \$675,123.50 (\$670,392 – last yr)
- March Water Production
 - a. 56.78 MG produced (Feb's 48.05 MG)
 - b. 38.71 MG metered + estimated flat = water sold (Feb's 42.73 MG)
 - c. 9.08 MG accounted for loss (flushing) (Feb estimated 3.08 MG)
 - d. 8.98 MG unaccounted for loss (leaks, unauthorized taps) (Feb's 2.24 MG)

*** 16% unaccounted for
(391 cycle 1 manual reads and 362 cycle 2 manual reads)
- TTHM and HAA5 Quarterly Sampling Results for 2017.
(No violations)
- Office Building Pre-Bid meeting was held @ 10am on 4/5/18
 - a. 12 General Contractors attended the Pre-bid along with a number of subcontractors
 - b. Bid opening to be held on 4/17/18 @ 2pm
- Wastewater Facilities Plan, Phase 2 – service to Mallette Dr. extension
 - a. Contractor has mobilized but not started actual construction
- Commercial meter testing results - Remaining meters to change out
 - a. St. Martin High School Softball (issues to be resolved)
 - b. Country Inn and Suites (too wet to reach)
- Status of new subdivisions

- o Updated Organizational Chart

10.0 Executive Session – If So Move

Mr. Spiers made a motion, seconded by Mr. Wood, to go into closed session to determine if the subject matter falls under the law as an executive session matter. Motion passed unanimously.

Mr. Bannister made a motion, seconded by Mr. Wood, to stay in executive session having determined that executive session was warranted. Motion passed unanimously.

Mr. Spiers made a motion, seconded by Mr. Wood, to come out of executive session. Motion passed unanimously.

No action was taken in executive session.

11.0 Other Business

Mr. Spiers made a motion, seconded by Mr. Wood, directing the Board Attorney and General Manager to meet with JCUA Board Attorney and its Executive Director to continue negotiations in efforts to settle current litigation. Motion passed unanimously.

Mr. Spiers made a motion, seconded by Mr. Bannister, to move the April 24, 2018 board meeting to April 26, 2018. Motion passed unanimously. The meeting will be held at 3pm.

12.0 Adjournment

A motion was made by Mr. Spiers, seconded by Mr. Wood, to adjourn the meeting at 11:20am, April 10, 2018. Motion passed unanimously.



Alan Wood
SECRETARY/TREASURER, WJCUD